**Estimator**

**Job Description**

Schrock Construction is a well-established rapidly expanding company serving Western Montana. We specialize in new construction, both commercial and residential, as well as remodels. We are looking to hire an experienced general contracting estimator to prepare accurate estimates for all projects start to finish. The ideal candidate will have excellent numerical skills, analytical mindset, and be able to meet the requirements below.

**Responsibilities for Estimator**

· Create & manage estimates for multiple jobs simultaneously

· Understand the project/program and its requirements

· Determine key variables for cost and other estimates

· Visit job sites as necessary to field measure and assess scope of work

· Research data on labor costs, materials, production times, etc., for incorporation into the bid

· Analyze data, forecast, and budget using relevant software

· Obtain and review bids and quotes submitted by subcontractors and vendors

· Analyze estimated costs versus actual costs for use in job close-out meetings

· Build working relationships with key subcontractors, suppliers, engineers, etc.

**Qualifications for Estimator**

· Proficient in relevant software: Microsoft Office, Bluebeam, Buildertrend, etc.

· Familiarity with financial and project management principles

· Adept in data analysis and estimation methods

· Ability to understand construction drawings and specifications

· Outstanding communication and negotiation abilities

· Excellent organizational skills

· Knowledge of construction processes; field experience a plus

· Minimum of 5 years estimating experience

· Certified Professional Estimator (CPE) will be an asset but not required

Full-time

Benefits

Salary: starting at $60,000 (DOE)